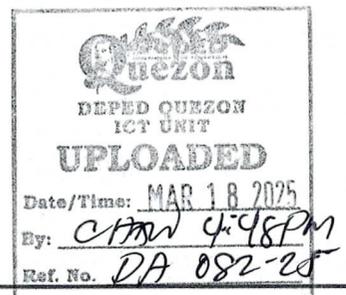




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



DIVISION ADVISORY NO. 082, s 2025
 March 17, 2025

In compliance with DepEd Order (DO) No. 8, s. 2013
 This advisory is issued not for endorsement as per DO 28, s. 2001,
 but only for the information of DepEd officials,
 Personnel/ staff, and the concerned public.
 (Visit www.deped.gov.ph)

**INVITATION TO PARTICIPATE IN THE COACHING AND TRAINING SEMINAR PROJECT
 OF THE UNIVERSITY OF SANTO TOMAS TRACK AND FIELD TEAM**

The University of Santo Tomas, Track and Field Team, invites interested teachers and athletic coaches to participate in the **Coaching and Training Seminar Project** on March 28 - 30, 2025 at Bangkong Kahoy, Dolores, Quezon.

Please be advised that the participation of teachers from public and private schools will be purely voluntary and will not hamper instructional time in compliance with the provision of DepEd Order No. 09, s. 2024 titled "Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025" and DepEd Order No. 9, s. 2005 titled "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance".

For further queries/ questions, please contact **Emmanuel R. Calipes**, UST Head Coach through Mobile No. **09777839070**, and email address at emmanuelcalipes@gmail.com.

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Handwritten signature and initials OK

DEPEDQUEZON-TM-SDS-04-011-003



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UNIVERSITY OF SANTO TOMAS
TRACK AND FIELD TEAM



February 9, 2025

MR. ORLAN CALAYAG

Mayor
Dolores Quezon

cc: **GOVERNOR DR. ANGELINA de LUNA TAN**
Quezon Province

Ms. JOAN ALEJAIDA REYROSO MAUHAY
Education Program Supervisor-DepEd
Sports of DepEd Quezon

Subject: **Proposal for Coaching Seminar**

Dear Mayor Calayag,

I am **Coach Emmanuel Calipes**, Head Coach of the University of Santo Tomas Athletics for High School Girls, College Men & College Women. We are taking an initiative to educate the teachers and athletic coaches and we would like to conduct a coaching seminar based on scientific training methods. This will improve their coaching knowledge for the benefits of their students/athletes.

For conducting such Coaching and Training Seminar Project, we will need your support to permit us to bring this thought to reality. The plan is to gather coaches and teachers from various schools in Quezon Province. We shall require an auditorium / conference room, sound system, and security within the venue.

The activity will occur on March 28 to March 30, 2025 and will be conducted by Coach Emmanuel Calipes and Coach Alyssa Marie Andrade. We are requesting your good office to inform the interested participants for a minimal cost of registration fee to defray expenses. We promise to take every necessary precautions to ensure that there are no disruptions or inconveniences.

I have listed the details below:

Location: Bangkong Kahoy, Dolores, Quezon
Target Date: March 28 to March 30, 2025
Time: 8am - 12nn & 1:30pm - 4:30pm
Purpose: Training the Trainers of Athletics and other sports
Expected Audience Size: 60-80 participants

If you have any inquiries, contact me at: 0977 783 9070, or email me at emmanuelcalipes@gmail.com I appreciate your input on this matter.

Respectfully yours,

EMMANUEL R. CALIPES